

ROLE: Contable Senior

REPORTING TO: Chief Financial Officer

JOB DESCRIPTION

The ideal candidate will be responsible for finance accounting and company's costs, as well as the treatment information for tax preparing, analytical functions, relationship with auditors, among others.

The main aim of this role is to be updated of laws and accounting regulation and to process all issues related to the company's accounting.

RESPONSABILITIES

The following responsibilities are not exclusive since they may be developed further, depending on the value, knowledge and learning of the selected person.

- Supervising and carrying out of monthly and annual accounting closure process.
- Treasury control and analysis cash flow.
- Leading the relationship with internal and external auditors.
- Supporting to the Banco de España and CIRBE reporting
- Collaborating with different company's departments to development and improvement of accounting processes.
- Accounts' and internal control reviewing established to assure the information reliability.
- Participating on the migration Project of the assigned new tasks.

COMPETENCES AND SKILLS

- Degree in Finance and Accounting, Business Administration or Economics.
- Minimum 5/7 years of experience in accounting/finance departments or in an accounting consultancy.
- Advanced knowledge of the General Accounting Plan.
- High level user of Microsoft Office Suit.
- Level of English B1, knowledge of French being valuable.
- Analytical ability, detail oriented and good team-worker